



TERMS OF APPOINTMENT FOR STUDY IN THE UNITED STATES  
AND SPECIAL INSTRUCTIONS

Grantee: Mr. Antonio Dias Ferraz NAPOLES Neto

No.: 1

Country: Brazil (Sao Paulo)

Date: June 17, 1952

This document states the purposes and source of the funds which will finance your period of study in the United States, the arrangements for making payments, and the conditions and instructions you are required to fulfill and carry out. You should become thoroughly familiar with and retain this document.

I. Source of Funds: The appointment or grant described in this document has been offered you as a result of the presentation of your application by the Institute of International Education.

II. Role of the Institute of International Education: As holder of this appointment or grant, you will be studying in the United States under the sponsorship of the Institute of International Education. While in the United States, problems regarding your period of study which cannot be solved in consultation with your university advisers should be directed to the Institute. You will be expected to follow any instructions given to you by the Institute.

III. Types of Expenses Involved:

This section describes the different categories of cost connected with a period of study in the United States and some pertinent facts about these categories. These are general factors which apply to all persons in this program. This section should be read in conjunction with the last section of this document, which is more detailed and applies specifically to you.

A. Travel: The travel expense will involve local travel within your own country to the port of embarkation and return, international travel from the port of embarkation and return, and travel within the United States from the port of entry to your place of study and return. Your travel expenses must be covered by your own funds, except as may be otherwise stated on the last page of this document.

B. Maintenance:

1. During Academic Year: This refers to room and meals during regular sessions at the academic institution at

which you are enrolled. In most cases, any appointment or grant covering these items will not cover such costs during vacation periods or between regular sessions. Specific details as to arrangements regarding your room and meals will be found in the last section of this document.

2. Incidentals: This refers to personal expenses, vacations, minor clothing purchases, medical and dental expenses not covered by your insurance policy, etc. The estimated incidental expenses for one academic year (approximately 9 months) are from \$300.00 to \$400.00. The last section of this document will specify if any part of these expenses will be covered by your grant. If the last section of this document makes no reference to this expense, you will be responsible for providing funds of your own to cover the costs.
  3. Costs Prior To and After the Regular Academic Year: The above estimate for incidental expenses does not include provision for living costs prior to your arrival at the academic institution or following the academic year. If you arrive in the United States prior to the reporting date given in the last section of this document, you should plan to have about \$5.50 per day of your own funds for living expenses. The same is true for any period following the academic year.
- C. Tuition and Fees: Tuition cost will generally be covered by an award made by the academic institution where you are to be enrolled. Sometimes this cost will be covered by other arrangements. Please see the last section of this document for details on tuition cost arrangements and arrangements regarding other fees.

#### IV. Other Conditions:

- A. Health Insurance: You will be required to join the Institute's Group Health Insurance Plan. A leaflet describing the terms and limitations of the policy will be provided for your information. The premium of \$22.00 is payable to the Institute of International Education and must be paid from your own funds unless it is indicated in the last section of this document that it will be covered by your grant. It is essential that this insurance coverage be effective as of the day you depart for the United States. If the premium payment is not covered by your grant, it is desirable that you arrange for the Institute to receive the premium payment before you leave your country.
- B. Reports: You will be required to submit to the Institute two reports regarding the progress of your studies in the United States. Forms and instructions for these reports will be sent

to you by the Institute at the appropriate times during the academic year.

- C. Limits of Responsibilities of Sponsors: Neither the Institute nor any other sponsoring or financing agency cooperating in providing your appointment or grant can assume responsibility for any injury, accident, sickness, or other contingency which may arise in connection with your activities, educational or otherwise, during or as a result of your stay in the United States under this appointment or grant.

Neither the Institute nor any other sponsoring or financing agency cooperating in providing your appointment or grant can assume responsibility for the travel and/or support of any dependents.

- D. Duration of Stay: You are required to complete the full period of study as arranged, the appointment or grant to be given up only with the consent of the educational institution and the Institute. If you find it necessary to return to your home country before the normal expiration of your appointment or grant, you are to inform the educational institution and the Institute of the reasons in writing.

Upon completion of your period of study in the United States under the terms of this appointment or grant, you will be expected to return to your home country. You are required to keep the Institute fully and currently informed of the details of your return travel plans.

V. Special Instructions:

- A. Acceptance of Appointment: The attached form entitled "Acceptance of Appointment for Study in the United States" should be signed and returned by air mail to the Institute of International Education as soon as possible. If you cannot accept the award, you should notify the Institute immediately by air mail. You should also keep the committee or office through which you applied in your home country informed.

Application for Visa: You will find attached certificates authorizing you to enter the United States with an Exchange Visitor visa under the Institute's program number, P-6. These should be presented to the nearest United States consul or vice-consul together with your Terms of Appointment.

Information on Travel Plans: It is essential that you complete and return the attached form FSP-111 in accordance with instructions stated thereon.

Reporting to Institute of International Education: You should report to the Student Relations Division of the Institute (either in person or in writing) as soon as you arrive in the United States. If you report in writing, please specify the academic institution you are to attend, and your home country.

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*Mrs. Moravec*

B. Living Accomodations: See the Housing Bureau upon your arrival at Lehigh University for information concerning the rental of a room.

Assignments:

Grantee: Mr. Antonio Dias Ferraz NAPOLES Neto Field: Civil Engineering

Permanent Address: Praca Cel. Fernando Prestes, 110, Sao Paulo, Sao Paulo, Brazil

Orientation - ~~PLACES~~ None

~~Durations~~

~~Report on Certification~~

Academic Institution: Lehigh University, Bethlehem, Pennsylvania

Report on arrival to: Professor C.D. Jensen, Dept. of Civil Engineering

Report on: Sept. 8, 1952

Grants:

Travel: Your own funds.

Stipend for Maintenance During Academic Year:

Duration: September 8, 1952 to (tentatively) June 10, 1953

Explanation: Lehigh University has awarded you the Garrett Linderman Hoppes Research Fellowship in Civil Engineering which provides a stipend of \$750 to be paid in ten monthly installments beginning with Sept. 1952. You will be expected to devote about half time to research and the remainder of your time to graduate course work.

Tuition and Fees During Regular Academic Year: Your tuition expenses are to be covered by:

Lehigh University, for graduate course work.

Your course-related fees are to be covered by: Your own funds.

Book Allowance: None (To be covered by your own funds in the amount of of approximately \$110.)

Comments: Since your fellowship is for one year only, no assurance whatever can be given that it will be possible for you to complete studies required for a degree while in the U.S.

~~I accept the appointment offered to me and agree to abide by the terms as outlined.~~

(SIGNATURE)

(Month)

(Day)

(Year)